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| **FACULTY MEMBER INFORMATION** | | **PERFORMANCE REVIEW** |
| Name: | Rank: | Director: |
| Faculty: | School: | Dean: |
|  |  | |
| **APPROVED BY:**  **APPROVAL DATE:** | **NOTES:** | |
| **REVISION NUMBER:**  **REVISION DATE:** | **REV APPROVED BY**:  **REV APPROVAL DATE**: | **REV NOTES:** |

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| **Workload Distribution**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Distribution Type** | **Teaching** | | **Research &  Scholarship** | **Service** | **Academic  Administration** | | **Standard** | 40% (18 WLUs) minimum | | 40% minimum | 20% maximum | 20% (9 WLUs) maximum | | **Teaching** | 55% (27 WLUs) minimum | | 20% maximum | 20% maximum | 25% (12 WLUs) minimum | | **Research &  Scholarship** | 25% (11 WLUs) minimum | | 55% minimum | 20% maximum | 20% (9 WLUs) maximum | | **Academic Administration** | 25% (11 WLUs) minimum | | 30% maximum | 30% maximum | 45% (20 WLUs) minimum | | **Special Case** | | With approval of the Dean | | | | |   **Workload Distribution Type for Fiscal Year 2021/22: ­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | |
| **VACATION ENTITLEMENT** | | **BANKED WLUs** | | |
| ***Annual vacation entitlement in days*** | ***0.00*** | **Total at end of current fiscal year** | **2021/22** | **0.00** |
|  |  | Acquired new in current year | 2021/22 | 0.00 |
| Annual vacation entitlement in WLUs | 0.00 | *Extraordinary Vacation carry forward* | *2020/21* | *0.00* |
| Statutory holidays, etc. (WLUs) | 3.00 | Used in current fiscal year | 2021/22 | -0.00 |
| Total WLUs in workload distribution | 00 | Acquired in previous year (1) | 2020/21 | 0.00 |
| *Total* | *00* | Acquired in previous year (2) | 2019/20 | 0.00 |
| *(52 Total annual WLUs including workplan, vacation and stats.)* | | Acquired in previous year (3) | 2018/19 | 0.00 |

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|  | **Banked WLUs used this year** | | **Teaching** | | **Research & Scholarship** | | | **Service** | | **Academic Administration** | | **TOTAL FOR YEAR \*** | | | |
| **WLUs** |  | |  | |  | | |  | |  | | **45** | | | |
| **%** |  | |  | |  | | |  | |  | | **100%** | | | |
| ***\*Excess above Total Required WLUs is to be approved by the Dean. These should be recorded as Acquired New in Current Year banked WLUs to be carried forward to subsequent years.*** | | | | | | | | | | | | | | | |
| **TEACHING ACTIVITIES (see Article 27.2 of RRUFA CA 2019-22)** | | | | | | | | | | | | | | | |
| Program | | Course # | | Course Name or Student Name | | Cohort  Number | Credit Value | | Date of Course | | % Responsible for | | Name of other instructor(s) | Total Teaching | |
| Start Date  (dd/mmm/yy) | End Date  (dd/mmm/yy) |
|  | |  | |  | |  |  | |  |  |  | |  | **WLUs** | **%** |
|  | |  | |  | |  |  | |  |  |  | |  |  |  |
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|  | |  | |  | |  |  | |  |  |  | | **TOTAL** |  |  |
| **Banked WLUs used in teaching** | | | | | | | | | | | | | |  |  |
| **Approved bargaining WLUs (if applicable)** | | | | | | | | | | | | | |  |  |
| **TOTAL Adjusted teaching WLUs** | | | | | | | | | | | | | |  |  |
|  | | | | | | | | | | | | | | | |
| **TEACHING RATIONALE AND OUTPUTS** | | | | | | | | | | | | | | | |
| **Course or Activity** | | | |  | | | | | | | | | | | |
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| **RESEARCH ACTIVITIES AND RATIONALE**  **(See Article 27.4 of RRUFA CA 2019-22)** | | |
| **Activity** |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  | **TOTAL** | **0.00%** |

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| **SERVICE ACTIVITIES**  **(See Article 27.5 of RRUFA CA 2019-22)** | | | |
| **Activity** |  | |  |
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|  |  | |  |
|  |  | |  |
|  | **TOTAL** | | **0.00%** |
|  | | | |
| **ACADEMIC ADMINISTRATION**  **(See Article 27.6 of the RRUFA CA 2019-22)** | | | |
|  |  | **WLUs** | **%** |
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|  |  |  |  |
|  |  |  |  |
|  | **TOTAL** |  |  |

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| **Sign Off Section** | | | | | |
| **PLANNING SIGNATURES** | | | | | |
|  |  |  |  |  |  |
| **Member** | **Date** | **Director** | **Date** | **Dean** | **Date** |

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| **MID-YEAR COMMENTS ON PERFORMANCE** |
| **Comments from faculty member:**  **(Include comments for each of Teaching, Research, Service and Academic Administration)** |
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| **Formative feedback from Director or equivalent:** |
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| **Comments from Dean:** |
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| **YEAR-END COMMENTS ON PERFORMANCE** |
| **Comments from faculty member:**  **(Include comments for each of Teaching, Research, Service and Academic Administration)** |
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| **Summative feedback from Director or equivalent:** |
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| **Dean’s Annual Performance Report** |
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