**EMERGENCY PROCEDURES**

**IF YOU HEAR THE ALARM...**
EVACUATE via the nearest safe exit.
ASSEMBLE clear of building at the designated ASSEMBLY AREA (as shown on map)
STAY CLEAR of arriving fire equipment.
DO NOT re-enter building until cleared by fire dept.

**IF YOU DISCOVER A FIRE...**
ACTIVATE the nearest fire alarm pull station.
EVACUATE via the nearest safe exit.
CALL 911 to report fire at: **2005 Sooke Rd (Building # 100)**
PROCEED to main entrance & report to fire dept.

**IF EARTHQUAKE OCCURS...**
TAKE COVER under nearest table / desk.
Hold onto your shelter.
SEEK PROTECTION from glass areas.
WATCH for falling objects.
If indoors, stay inside.
DO NOT evacuate until shaking stops.

---

**LEGEND**

- Fire Alarm Pull Station
- Fire Exit
- Fire Extinguisher

- Primary Exit Route
- Secondary Exit Route
EMERGENCY PROCEDURES

IF YOU HEAR THE ALARM...
EVACUATE via the nearest safe exit.
ASSEMBLE clear of building at the designated
ASSEMBLY AREA (as shown on map)
STAY CLEAR of arriving fire equipment.
DO NOT re-enter building until cleared by fire dept.

IF YOU DISCOVER A FIRE...
ACTIVATE the nearest fire alarm pull station.
EVACUATE via the nearest safe exit.
CALL 911 to report fire at: 2005 Sooke Rd
(Building # 100)
PROCEED to main entrance & report to fire dept.

IF EARTHQUAKE OCCURS...
TAKE COVER under nearest table / desk.
Hold onto your shelter.
SEEK PROTECTION from glass areas.
WATCH for falling objects.
If indoors, stay inside.
DO NOT evacuate until shaking stops.

LEGEND

Fire Alarm
Pull Station
Primary Exit Route
Fire Exit
Secondary Exit Route
Fire Extinguisher
AED
First Aid Kit

CREATED: APRIL 2022
PACIFIC COAST FIRE EQUIPMENT
1-888-299-3473
www.pacificcoastfire.com
EMERGENCY PROCEDURES

IF YOU HEAR THE ALARM...
Evacuate via the nearest safe exit.
Assemble clear of building at the designated Assembly Area (as shown on map).
Stay clear of arriving fire equipment.
Do not re-enter building until cleared by fire dept.

IF YOU DISCOVER A FIRE...
Activate the nearest fire alarm pull station.
Evacuate via the nearest safe exit.
Call 911 to report fire at: 2005 Sooke Rd (Building #100)
Proceed to main entrance & report to fire dept.

IF EARTHQUAKE OCCURS...
Take cover under nearest table / desk.
Hold onto your shelter.
Seek protection from glass areas.
Watch for falling objects.
If indoors, stay inside.
Do not evacuate until shaking stops.

LEGEND
- Fire Alarm Pull Station
- Fire Exit
- Fire Extinguisher
- Primary Exit Route
- Secondary Exit Route
EMERGENCY PROCEDURES

IF YOU HEAR THE ALARM...
EVACUATE via the nearest safe exit.
ASSEMBLE clear of building at the designated ASSEMBLY AREA (as shown on map)
STAY CLEAR of arriving fire equipment.
DO NOT re-enter building until cleared by fire dept.

IF YOU DISCOVER A FIRE...
ACTIVATE the nearest fire alarm pull station.
EVACUATE via the nearest safe exit.
CALL 911 to report fire at: 2005 Sooke Rd (Building # 100)
PROCEED to main entrance & report to fire dept.

IF EARTHQUAKE OCCURS...
TAKE COVER under nearest table / desk.
Hold onto your shelter.
SEEK PROTECTION from glass areas.
WATCH for falling objects.
If indoors, stay inside.
DO NOT evacuate until shaking stops.

LEGEND
- Fire Alarm Pull Station
- Fire Exit
- Fire Extinguisher
- Primary Exit Route
- Secondary Exit Route
Sequoia Building
Building #100
2005 Sooke Road, Colwood, BC
Level 4

EMERGENCY PROCEDURES

IF YOU HEAR THE ALARM...
EVACUATE via the nearest safe exit.
ASSEMBLE clear of building at the designated ASSEMBLY AREA (as shown on map).
STAY CLEAR of arriving fire equipment.
DO NOT re-enter building until cleared by fire dept.

IF YOU DISCOVER A FIRE...
ACTIVATE the nearest fire alarm pull station.
EVACUATE via the nearest safe exit.
CALL 911 to report fire at: 2005 Sooke Rd (Building # 100)
PROCEED to main entrance & report to fire dept.

IF EARTHQUAKE OCCURS...
TAKE COVER under nearest table / desk.
Hold onto your shelter.
SEEK PROTECTION from glass areas.
WATCH for falling objects.
If indoors, stay inside.
DO NOT evacuate until shaking stops.

LEGEND

Fire Alarm Pull Station
Primary Exit Route
Fire Exit
Secondary Exit Route
Fire Extinguisher