Arbutus Building
Building #7A
2005 Sooke Road, Colwood, BC

Level 1

**EMERGENCY PROCEDURES**

**IF YOU HEAR THE ALARM...**
EVACUATE via the nearest safe exit.
ASSEMBLE clear of building at the designated ASSEMBLY AREA (as shown on map)
STAY CLEAR of arriving fire equipment.
DO NOT re-enter building until cleared by fire dept.

**IF YOU DISCOVER A FIRE...**
ACTIVATE the nearest fire alarm pull station.
EVACUATE via the nearest safe exit.
CALL 911 to report fire at: 2005 Sooke Rd (Building # 7A)
PROCEED to main entrance & report to fire dept.

**IF EARTHQUAKE OCCURS...**
TAKE COVER under nearest table / desk.
Hold onto your shelter.
SEEK PROTECTION from glass areas.
WATCH for falling objects.
If indoors, stay inside.
DO NOT evacuate until shaking stops.

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**LEGEND**

- Fire Alarm Pull Station
- Fire Exit
- Fire Extinguisher
- AED
- Primary Exit Route
- Secondary Exit Route
- First Aid Kit

**ASSEMBLY AREA #1**

Gate
House

**Arbutus**

University Dr

Garry Oak