

6951 Westminster Highway, Richmond, BC
 Mailing Address: PO Box 5350 Stn Terminal, Vancouver BC, V6B 5L5
 Telephone 604 276-3100 Toll Free 1-888-621-7233 Fax 604 276-3247

The *Workers Compensation Act* requires that the employer must post a copy of this report in a conspicuous place at or near the workplace inspected for at least seven days, or until compliance has been achieved, whichever is the longer period. A copy of this report must also be given to the joint committee or worker health and safety representative, as applicable.

A revised version of the *Workers Compensation Act* took effect on April 6, 2020. The B.C. government's revisions aim to make the Act easier to read and understand, and to reorganize the numbering to make laws easier to find. The revisions make no changes to B.C.'s laws concerning workers' compensation, occupational health and safety, and employers' assessment premiums. Please be aware there may be a transitional period where correspondence from WorkSafeBC may include references to either the previous Act or the revised Act. For more information, visit www.worksafebc.com/WCA2019 or call the Prevention Information Line at 604.276.3100, or toll free within BC at 1.888.621.7233 (SAFE).

Inspection Report #202117063185A

Employer Name	Jobsite Inspected	Scope of Inspection
ROYAL ROADS UNIVERSITY	2005 Sooke Road Victoria BC V9B 5Y2	Communicable Disease Plan

Date of Initiating Inspection	Date of This Inspection	Delivery Date of This Report	Delivery Method
Nov 24, 2021	Nov 24, 2021	Nov 24, 2021	Email

THERE ARE ZERO (0) ORDERS OR OTHER ITEMS OUTSTANDING

**ACTION MAY STILL BE NECESSARY TO ENSURE COMPLIANCE
PLEASE READ FULL REPORT**

INSPECTION NOTES

This report documents a site inspection performed by prevention officer Chris Colton.

Scope of inspection: This work place is Royal Roads University. This was a phone call inspection in regards to Communicable Disease Plan (CDP)

Discussed / observed the following items:

Communicable disease plan:

The worker representative was able to explain to this officer over the phone the CDP currently in place at the university. Masks are worn in all public indoor areas at the school and also outdoors when social distancing is not possible. Workers do daily health checks and hand sanitizer is available throughout the work place.

The following is provided to the employer regarding communicable disease planning:

What is a communicable disease?

A communicable disease is an illness caused by an infectious agent that can be transmitted from person to person. Examples of communicable diseases that may circulate in a workplace include COVID-19, norovirus, and seasonal influenza.

What is communicable disease prevention?

Communicable disease prevention focuses on reducing the risk of workplace transmission of COVID-19 and other communicable diseases. The fundamental components of communicable disease prevention include ongoing measures, practices, and policies to maintain at all times.

What are employers expected to do?

Employers must take all reasonable steps to manage health and safety in their workplace, including preventing communicable disease transmission. As part of the process for understanding risk and implementing measures, practices, and policies, employers should be aware of and follow orders, guidance or recommendations from their regional health authority or the Provincial Health Officer that are applicable to their workplace, including any additional area or industry specific recommendations.

Further information on communicable disease prevention is available on WorkSafeBC.com

If you have any questions on the above items please do not hesitate to contact this officer for further clarification or assistance. Additional information on health and safety issues can also be found on the WorkSafeBC website at:

www.worksafebc.com

Also available is the OHS Regulation app available for Android and I-Phone.

Inspecting Officer:

Chris Colton
Occupational Safety Officer, Prevention Field Services | 250.881.7295
4514 Chatterton Way, Victoria, BC
www.worksafebc.com
Chris.Colton@worksafebc.com

REFERENCES

In addition to any orders, or other items, and the information provided in the Inspection Notes section in this Inspection Report, the officer may discuss other health and safety issues with the employer arising out of the inspection. The information below sets out the health and safety requirements discussed with the employer, and unless otherwise noted, violations of these requirements were not observed.

Reference	Details Discussed
WCA21(2)(c) An employer must establish occupational health and safety policies and programs in accordance with the regulations.	Referenced for employer and worker representative in regards to CDP

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Employer #	Mailing Address	Classification Unit #	Operating Location
546289	ATTN: KARIE LANGEJAN 2005 SOOKE RD VICTORIA BC V9B 5Y2	765007	001

Lab Samples Taken	Direct Readings	Results Presented	Sampling Inspection(s)	Workers onsite during Inspection	Notice of Project Number
N	N	N		1	

Inspection Report Delivered To	Employer Representative Present During Inspection	Worker Representative Present During Inspection	Labour Organization & Local
Pamela Macintosh-Snell	Pamela Macintosh-Snell	Sandra Mcgregor	

WorkSafeBC Officer Conducting Inspection
Chris Colton

*Inspection Time	*Travel Time
1.00 hrs	0.00 hrs

*The time recorded above reflects the inspection time and travel time associated with this inspection report and includes time spent on pre and post-inspection activities. Additional time may be added for subsequent activity.

Request a Review

Any employer, worker, owner, supplier, union, or a member of a deceased worker's family directly affected may, within 45 calendar days of the delivery date of this report, in writing, request the Review Division of WorkSafeBC to conduct a review of an order, or the non-issuance of an order, by contacting the Review Division. Employers requiring assistance may contact the Employers' Advisers Office at 1-800-925-2233.

To submit a request online, visit <https://www.worksafebc.com/en/review-appeal/submit-request>

WorkSafeBC values your feedback. To obtain that feedback, an external market research provider may be contacting you to complete a survey.